

Charles W. Flanagan High School

SAC Minutes – November 15, 2021

Attendance: Matias Arellano (Teacher), Daphne De Sedas (Student), Merlin Dominguez (Secretary), Emily Driggers (ESE Specialist), Eriica Hamilton (Parent), Mireya Herмосilla (Teacher), Karen Hugh Sam (Parent), William Hugh Sam (Student), Manuel Jaramillo (Student), Robert Johnson (Co-Chair), Jaleyna Lawes (Student), Keresia Lawes (Parent/Gifted Representative), Jennell Lozin (Media Specialist), Sharnett Morris (Assistant Principal), Julie Parker (Teacher), Paula Peters (Principal), Michaelle Paulo (Student), Choudlyne Poitevien (Co-Chair), Emily Rosenthal (Guidance Director), and Andrew Witcher (Teacher), Nancy Meade-Gold (Parent).

Call to Order:

The School Advisory Council meeting was held at Charles W. Flanagan High school on November 15, 2021, in the Media Center. Mrs. Poitevien called the meeting to order at 4:05 P.M. Mrs. Dominguez recorded the minutes for this meeting.

Minutes:

- ❖ **Principal's Update:** Mrs. Peters gave information about the new Miya Marcano Foundation. Flanagan hosted the launch of the foundation and celebrated with releasing 1,000 butterflies. In addition, Flanagan families who have lost a student will be honored in a special way at graduation. After-school tutoring has officially started, and attendance has increased daily. Mrs. Peters also briefly went over the testing schedule for the remainder of the calendar year. Senior Algebra retakes will take place the week we get back from Thanksgiving. The new Florida Civic Literacy Exam (FCLE) will take place from December 6-8, and mid-terms will be from December 14-17. Finally, she recognized the notable accomplishments of our band, and they will be performing in Orlando at Universal Studios over Thanksgiving break.
- ❖ **SAC Funding:** Currently, there is \$47,856.30 in the SAC budget.
- ❖ **Department Presentations:** Dr. Arellano went over the FCLE (80 MCQ test). The test is very similar to a citizenship test and, if passed, will give students a college graduation requirement. The test has no impact on Flanagan's school grade or students' class grades. For U.S. History, half of the EOC content will be taught by the end of December 2021. The U.S. History mid-term will cover all topics that have been taught thus far in the year, and teachers are working closely with the after-school tutors to ensure that tutoring and classwork are aligned. Mr. Searcy and the Science teachers have just completed mid-term exams and submitted them for approval. All Science mid-terms will take place through MasteryConnect the teachers are planning on analyzing that data to drive instruction in the upcoming year. Mrs. Herмосilla expressed that 90% of students have received data chats from their teachers, and progress report letters have been sent home. The goal is for parents to review them and utilize after-school tutoring if necessary.
- ❖ **Review of SAC Minutes:** Mrs. Ferguson motioned to approve the minutes for October 18, 2021, with two corrections, Mrs. Peters' name was spelled incorrectly, and Mrs. Maddox was inadvertently left off the attendance list. The corrections were made to the minutes. Mrs. Hugh-Sam made the second motion to approve the minutes with corrections. The minutes was approved.
- ❖ **Review of the SIP:** Mrs. Poitevien went over each aspect of the School Improvement Plan and explained how the school is implementing each part of the plan. The first motion was made by Mrs. Lawes to accept the SIP and seconded by Manuel Jaramillo. The SIP was approved.

- ❖ **Introductions and Election of Members:** Mrs. Poitevien expressed the need for two more student positions for SAC, a SAF parent representative, and an ESOL parent representative. Mrs. Poitevien also expressed the need for an alternative I-Zone member. Mrs. Peters added that we will have an I-Zone meeting at Flanagan over the next couple of months. Flanagan will be a 3DE school next year. The upcoming ninth-grade students will participate in the program, and they will focus on solving real-world issues. In addition, Flanagan and Walter C. Young have applied to be Cambridge schools. The partnership will further Flanagan's relationship with their feeder schools.

- ❖ **End of Semester Updates:** Mrs. Poitevien reviewed the mid-term schedule and explained that the exam days are full school days. Also, the exemption forms will be posted on the school's website starting November 29, 2021.

- ❖ **Continuation Waiver:** Mr. Johnson explained that Flanagan is interested in continuing PSDs for next school year through the continuation waiver but no information has been released on that process yet. Mr. Johnson will bring SAC more information once he receives it.

- ❖ **ZipGrade:** Mr. Johnson, on behalf of the school, asked SAC to provide \$210 in funding to purchase 30 ZipGrade subscriptions for teachers who have requested to use the software. ZipGrade is software that instantly grades multiple-choice tests and provides instant data to teachers. Mrs. Lawes made the first motion and it was seconded by Manuel Jaramillo. Ratified unanimously.

- ❖ **New Business:** No new business was discussed.

Meeting Adjournment:

Mrs. Poitevien motioned to adjourn the SAC meeting and it was seconded by Mrs. Lawes. The meeting was adjourned at 4:45 P.M.

Next Meeting Date & Time:

The next meeting will be at 4:00 p.m. on January 24, 2022, in the Media Center and on Microsoft Teams.

Charles W. Flanagan High School

SAF Minutes – November 15, 2021

Attendance: Matias Arellano (Teacher), Daphne De Sedas (Student), Merlin Dominguez (Secretary), Emily Driggers (ESE Specialist), Eriica Hamilton (Parent), Mireya Hermosilla (Teacher), Karen Hugh Sam (Parent), William Hugh Sam (Student), Manuel Jaramillo (Student), Robert Johnson (Co-Chair), Jaleyna Lawes (Student), Keresia Lawes (Parent/Gifted Representative), Jennell Lozin (Media Specialist), Sharnett Morris (Assistant Principal), Julie Parker (Teacher), Paula Peters (Principal), Michaelle Paulo (Student), Choudlyne Poitevien (Co-Chair), Emily Rosenthal (Guidance Director), and Andrew Witcher (Teacher), Nancy Meade-Gold (Parent).

Call to Order:

The School Advisory Forum meeting was held at Charles W. Flanagan High school on November 15, 2021, in the Media Center. Mrs. Poitevien called the meeting to order at 4:46 P.M. Mrs. Dominguez recorded the minutes for this meeting.

Minutes:

- ❖ **SAF Purpose:** Mrs. Poitevien explained the meaning and the purpose of School Advisory Forum (SAF). The SAF meetings provides an opportunity for stakeholders to discuss and recommend actions on a variety of school issues; Also, identify and coordinates the use of community resources to improve student achievement and school effectiveness.
- ❖ **SAF By-laws:** Mrs. Poitevien presented and explained the SAF By-laws. Mrs. Poitevien made the first motion and Mrs. Hamilton seconded the motion to approve the SAF By-laws. The SAF By-laws was approved unanimously.
- ❖ **New Business:** No new business was discussed.

Meeting Adjournment:

Mrs. Poitevien made the first motioned to adjourn the SAF meeting, and it was seconded by Mrs. Lawes. The meeting was adjourned at 5:00 P.M.

Next Meeting Date & Time:

The next meeting will be immediately after the SAC meeting on January 24, 2022, in the Media Center and on Microsoft Teams.
